

## EMT Advisory Committee Meeting Minutes

|                                    |   |                             |  |
|------------------------------------|---|-----------------------------|--|
| <b>SPONSOR / INSTITUTION NAME:</b> | UCLA Center for Prehospital Care in association with West Los Angeles College |                             |  |
| <b>DATE &amp; TIME:</b>            | Wednesday, May 8, 2019<br>9:30 AM to 12:00 PM                                 | <b>LOCATION OF MEETING:</b> | 5220 Pacific Concourse Dr., LA, CA 90045 |

|                   |
|-------------------|
| <b>ATTENDANCE</b> |
|-------------------|

| Community of Interest   | Name(s) – List all members. Multiple members may be listed in a single category. | Present | Agency/Organization              |
|---|--|---------|----------------------------------|
| Physician(s)<br><i>may be fulfilled by Medical Director</i>     | Dr. Steve Rottman, Dr. Baxter Larmon   | Yes     | UCLA Center for Prehospital Care |
| Police and Fire Services  | Tom Reynolds   | Yes     | UCPD                             |
| Public Member(s)  | David Wells, Konner Klipfel  | Yes     | LEMSA, Lifeline Ambulance        |
| Sponsor Administration,<br><i>ex officio, non-voting member</i> | Todd LeGassick, Heather Davis, Kathleen O'Connor, Carmina Lu                     | Yes     | UCLA Center for Prehospital Care |
| Graduate  | Lawrence Green   | Yes     | EMT Graduate                     |

|    | Agenda Item   | Acted | Discussion   | Action Required   | Lead   | Goal Date |
|----|---|-------|--|---|--|-----------|
| 1. | <b>Welcome &amp; Introduction (9:30 AM PST)</b><br><input type="checkbox"/> Introductions<br><input type="checkbox"/> Celebrations and milestones | Yes   | - Review of EMT program history and recognition of EMT staff.  | None  | Todd LeGassick,<br>Executive Director<br><br>Baxter Larmon,<br>Director Emeritus |           |
| 2. | <b>Purpose of Advisory Committee</b><br><input type="checkbox"/> Purpose of the EMT Community Advisory Committee                                  | Yes   | - Discussion on value of input from community partners and the opportunity to align the EMT program mission through the formation of the EMT Advisory committee. | <input type="checkbox"/> Approval of the EMT Community Advisory Committee purpose statement. (All approved) | Dr. Steve Rottman,<br>Medical Director   |           |

|           |  |            |  |   |   |  |
|-----------|--|------------|--|---|---|--|
| <p>3.</p> | <p><b>Program Overview and Benchmarks</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Accelerated and Hybrid Programming</li> <li><input type="checkbox"/> Completion and NREMT pass rate</li> <li><input type="checkbox"/> LA County Accreditation</li> </ul>   | <p>Yes</p> | <p>- Kaduce discusses accelerated class staffing and structure. Completion rates for accelerated and hybrid are above 70%. NREMT first time pass rate for both formats is 96%.</p> <p>- Currently, hybrid program demand is outpacing demand for accelerated formatt.</p>  | <p>None</p>   | <p>Michael Kaduce,<br/>EMT Director and<br/>Committee Chair</p> |  |
| <p>4.</p> | <p><b>State of the School</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> EMS Faculty search</li> <li><input type="checkbox"/> EMT Refresher updates</li> <li><input type="checkbox"/> Outreach efforts</li> <li><input type="checkbox"/> Measure B Grant Funding</li> <li><input type="checkbox"/> Distance Education Outcomes</li> <li><input type="checkbox"/> Special Presentation</li> <li><input type="checkbox"/> West LA Community College Certificate of Achievement</li> <li><input type="checkbox"/> Questions and Suggestions from the Advisory Committee</li> </ul> | <p>Yes</p> | <p>- Three candidates are being interviewed for open EMT and PM staff positions to build bench strength. CPC would like to find staff who can teach across programs, allowing for consistency in messaging from programs.</p> <p>- EMT refresher is exploring options to meet national standards for recert hours and reviewing refresher content to be more hands on training while meeting educational objectives.</p> <p>- EMT outreach includes connecting interested students on a career in EMS. Outreach extends to high school career fairs, career counselors, ambulances, LAFD hiring events and others.</p> <p>- Measure B approved \$600K to fund the building of a trauma simulation program that allows for high fidelity training in an effort to create a seamless trauma response from first person on scene to the emergency department.</p> | <p><input type="checkbox"/> Vote and recommendation to approve EMT Certificate of Achievement at WLAC (All Approved).</p> <p><input type="checkbox"/> Consider better feedback loop on confirming WLAC credits &amp; include instructions on how to check transcripts with WLAC for students.</p> <p><input type="checkbox"/> Consider improving refresher curriculum with more complex skills days, more education on reporting, more part time EMT opportunities, and ride along experiences where EMTs assist PMs and ALS.</p> <p><input type="checkbox"/> MK to report on EMT refresher hours and content next meeting.</p> | <p>Michael Kaduce,<br/>EMT Director and<br/>Committee Chair</p> |  |

|    |   |     |   |  |  |
|----|---|-----|---|--|--|
|    |   |     | <p>- Mark Malonzo reports on distance education pilot w/Stinson Beach on EMT and has opportunity for growth.</p> <p>- Recognition of Jeff Polokoff's years of teaching. Announcing an annual award named in Jeff's honor for CI's who demonstrate excellent student advocacy.</p> <p>- Kaduce reports on writing an abstract on the differences between accelerated and hybrid completion and testing outcomes.</p> |  |  |
| 5. | <p><b>Needs of the School</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Equipment (stretchers, KED, Sager Splints, Vacuum Splints)</li> <li><input type="checkbox"/> Questions and suggestions from the Advisory Committee</li> </ul> | Yes | - Kaduce makes asks for expired supplies, ambulance, gurneys and other EMT supplies.  |  | Michael Kaduce, EMT Director and Committee Chair |
| 6. | <p><b>Next Meeting TBD</b></p> <p><b>Adjournment (12:00 PM PST)</b></p>   |     |   |  |  |

Minutes prepared by Carmina Lu, CPC Center Administrator

Date 05/08/2019

Minutes approved by \_\_\_\_\_

Date \_\_\_\_\_